

Student Information

To ensure you are ready and prepared for your stay in Sydney, it is important you have followed required procedures make your transition to Australia as smooth as possible.

Student Visa Requirements

According to the Department of Immigration and Citizenship 'to be granted a student visa, you must provide evidence that satisfies the assessment factors applicable to you. Assessment factors include your financial ability, English proficiency, likely compliance with the conditions of your visa and any other matters considered relevant to assessing your application'. Additional information on student visa issues is available on DIAC Internet site on <http://www.immi.gov.au>

Overseas Student Health Cover

Overseas student health cover (OSHC) is a compulsory insurance that provides cover on the costs for medical and hospital care which international students may need while in Australia. OSHC will also pay for most prescription drugs and emergency ambulance transport. If you are an international student studying in Australia, you must purchase an approved OSHC policy from a registered health benefits organization - commonly referred to as health funds before applying for your visa. You will need to buy OSHC before you come to Australia, to cover you from when you arrive. You will also need to maintain OSHC throughout your stay in Australia. You can find out more about purchasing OSHC at <http://www.health.gov.au/internet/wcms/publishig.nsf/Content/health-privatehealth-osfag-whichfund.htm>

Full time Study

Australian law requires international students to study at a full time study load. The only reason why you may undertake a reduced study load is because you need to undertake a part-time enrolment to complete a course of study where you need to repeat one or more failed units for the first time. International students are not entitled to

undertake a reduced study load because of credit transfer, exemptions or to repeat failed units more than once. Students in this situation will be guided by their course coordinator on what alternative subjects may be available or which subjects they can undertake from later years to ensure they have a 100% full time study load. Please be aware that if your attendance drops below 80% over any 2 week period Crown Institute of Business and Technology is required to review your involvement, counsel you and, if poor attendance persists, report you to DIAC. The report may put you in breach of your visa conditions. Delivery to students holding a student visa via distance education is specifically not permitted.

Satisfactory Progress

Students who do not have satisfactory academic progress will be reported to DIAC. As a general rule more than one failure in a unit or failure in more than two units in an semester will trigger a review of academic progress by Crown Institute of Business and Technology. If at the end of the review Crown Institute of Business and Technology is not satisfied with academic progress of a student the student will be reported to DIAC, which may result in a breach of visa conditions.

Working in Australia

Students can apply for a student visa with permission to work in Australia after commencement of their course of study. A fee will have to be paid for this visa. Immigration laws allow students to work for a limited number of hours, currently 20 hours per week. However, under no circumstances can students rely on income earned in Australia to pay tuition fees. Students are not permitted to work if it interferes with their study.

Dependents

Dependents of persons holding a student visa are required to pay full fees in any school, college or university that they enrol in whilst in Australia.

Change of Address

Upon arriving in Australia you are required to advise Crown Institute of Business and Technology of your residential address and telephone number and of any subsequent changes to your residential address. This is extremely important. Under Section 20 of the Education Services for Overseas Students (ESOS) Act 2000 Crown Institute of Business and Technology is obliged to serve a notice at your last known address if you breach a student visa condition relating to attendance: or academic performance. It is your responsibility to ensure that you always update your address details at Crown Institute of Business and Technology to ensure you receive important information about your course, fee and possible breaches of your student visa.

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Deferment

Crown Institute of Business and Technology will not allow student to defer commencement of their studies, or suspend their studies, except on the grounds of illness, evidenced by a doctor's certificate or other exceptional compassionate circumstances beyond the control of the student, for example, bereavement.

For more information please refer to the Student Prospectus or www.cibt.net.au